



DeRose & Appelbaum, Inc.
 466 Green Street
 Suite #203
 San Francisco, CA 94133
 Office (415) 781-7700
 Fax (415) 781-7701
 www.deroaseappelbaum.com

APPLICATION TO RENT

ADDRESS OF APARTMENT THAT YOU ARE APPLYING FOR:			
APPLICANT INFORMATION			
LEGAL NAME OF APPLICANT – FIRST	Last	MIDDLE	SS#
CURRENT ADDRESS		CITY	STATE and ZIP
DATE OF BIRTH	OCCUPATION – Full or Part Time	YEARLY INCOME	HOME PHONE
EMPLOYER		EMPLOYER ADDRESS	
CURRENT RENT AMOUNT	EMPLOYER CONTACT NUMBER	IN CASE OF EMERGENCY NOTIFY (Name & Phone)	
CURRENT LANDLORD (HOME)	LANDLORD PHONE	YEARS WITH LANDLORD	LEASE EXPIRATION DATE
EMAIL ADDRESS:			
CO - APPLICANT INFORMATION			
NAME OF CO APPLICANT – FIRST	Last	MIDDLE	SS#
CURRENT ADDRESS		CITY	STATE and ZIP
DATE OF BIRTH	OCCUPATION	YEARLY INCOME	HOME PHONE
EMPLOYER		EMPLOYER ADDRESS	
CURRENT RENT	EMPLOYER CONTACT NUMBER	IN CASE OF EMERGENCY NOTIFY (Name & Phone)	
CURRENT LANDLORD (HOME)	LANDLORD PHONE	YEARS WITH LANDLORD	LEASE EXPIRATION DATE
EMAIL ADDRESS:			
APPLICANT'S PERSONAL OR CREDIT REFERENCES (OTHER THAN RELATIVES)			
NAME & RELATIONSHIP		ADDRESS	PHONE
1.			
2.			
CO-APPLICANTS PERSONAL OR CREDIT REFERENCES (OTHER THAN RELATIVES)			
NAME & RELATIONSHIP		ADDRESS	PHONE
1.			
2.			
APPLICANT'S BANK INFORMATION			
TYPE OF ACCOUNT	BALANCE (\$)	BANK NAME, ADDRESS, CONTACT PERSON	PHONE OR EMAIL
CHECKING			
SAVINGS.			
SAVINGS /MONEY MRKT			



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CO-APPLICANTS BANK INFORMATION			
TYPE OF ACCOUNT		BANK NAME, ADDRESS, CONTACT PERSON	PHONE OR EMAIL
CHECKING			
SAVINGS			
SAVINGS /MONEY MRKT			

YOUR CREDIT HISTORY (Please indicate applicant or co-applicant)			
Have you declared bankruptcy in the past seven (7) years?	Applicant	Yes _____	No _____
If so when?	Co-Applicant	Yes _____	No _____
Have you ever been evicted?	Applicant	Yes _____	No _____
	Co-Applicant	Yes _____	No _____
Have you had two or more late rental payments in the past year?	Applicant	Yes _____	No _____
	Co-Applicant	Yes _____	No _____
Have you ever willfully or intentionally refused to pay rent when due?	Applicant	Yes _____	No _____
	Co-Applicant	Yes _____	No _____

ADDITIONAL SOURCES OF INCOME	
If you have other sources of income for us to consider, please list income, source, and person (banker, employer, etc.) who we may contact. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.	
1.	3.
2.	4.

ADDITIONAL INFORMATION:

Do you (either the applicant or co-applicant) have pets? Explain. _____

Applicant Emergency Contact Information (Name/Number/Relationship) _____

Co-Applicant Emergency Contact Information (Name/Number/Relationship) _____

Please give us any additional information that might help the owner/management to evaluate your application.

APPLICATION SUBMITTAL CHECKLIST

- COMPLETED APPLICATION FORM
- COPY OF APPLICANT'S ID/LICENSE (AND/OR PASSPORT & VISA)
- VERIFICATION OF EMPLOYMENT (Please submit either 2 recent paystubs or Verification Letter from Employer)
- MOVE-IN COSTS IN A FORM OF A CASHIER'S CHECK OR MONEY ORDER
- APPLICATION FEE OF \$ 35.00 PER APPLICANT (See below)



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1. Applicant represents that all the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, obtaining a credit report, background investigation, and reference check. Applicant consents to allow Owner/Agent to disclose tenancy information to previous or subsequent Owners/Agents.
2. The Application & Application Fee. Every adult (18 and over) occupant must submit an application with a copy of current and valid form of picture identification. The Application Fee is non-refundable. Each applicant must pay a non-refundable Application Fee of \$35.00 upon submittal of their application. This fee covers the cost of obtaining credit/eviction and background information, and other minor administrative costs incurred in processing your application. The fee is an estimation of actual expenses incurred while verifying and qualifying the submitted rental application. This fee may be paid in check or money order only and should be separate from your move-in costs.
3. If applicant's application is denied due to a previous eviction, you may call National Credit Reporting at (800) 441-1661; if application is denied for reasons regarding your credit history, you may call Experian Services at (800) 392-1122. By signing below I acknowledge that I have read this above form. I agree to allow a credit report to be obtained by the landlord or DeRose & Appelbaum, Inc as well as verification of the above-submitted information. I understand that if I do not live up to the terms of my rental agreement, or if I cause a financial loss to my landlord, that my name may be placed in the negative files of a credit and reporting agency and may be furnished to subscribers who have bonafide and legal need to make an inquiry. I also understand that causing a financial loss could severely limit my ability to use personal checks or rent/lease other properties.
4. DeRose & Appelbaum, Inc. complies with all Fair and Equal Housing Standards and it is the long-standing policy of our firm not to discriminate against any resident: prospective, current or past. We agree that in the rental, lease, sale, purchase or exchange of rental property, owners and their employees have the responsibility to offer housing accommodations to all persons on an equal basis. We agree to set and implement fair and reasonable rental housing rules and guidelines and will provide equal and consistent services throughout our residents' tenancy. We agree that we have no right or responsibility to volunteer information regarding the racial, creed, or ethnic composition of any neighborhood, and we do not engage in any behavior or action that would result in "steering." We agree not to print, display, or circulate any statement or advertisement that indicates any preference, limitations, or discrimination in the rental or sale of housing.
5. **I AGREE TO AND ACKNOWLEDGE THE TERMS AND DISCLOSURES SET FORTH IN PARAGRAPHS 1-4 ABOVE. I AGREE TO SUBMIT AN APPLICATION FEE OF THIRTY FIVE DOLLARS AND NO/100 (\$35.00) PER APPLICANT PAYABLE TO DEROSE & APPELBAUM, INC. ALONG WITH THIS APPLICATION.**

X _____
Applicant Signature

Print Name: _____
Date: _____

X _____
Co-Applicant Signature

Print Name: _____
Date: _____

